

**From:** [Bebe Miller](#)  
**To:** [nini.1@osu.edu](mailto:nini.1@osu.edu)  
**Cc:** [Vankeerbergen, Bernadette](#); [Williams, Valarie](#)  
**Subject:** Design Conversion Program  
**Date:** Thursday, March 10, 2011 3:37:12 PM

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Dear Paul,

The CCI Arts Intensive Subcommittee met last Thursday March 3 to review the semester conversion plans for the Bachelor of Science in Design Program, covering the BSD programs in Visual Communication, Interior Design and Industrial Design. I'm happy to report that all proposals were unanimously approved, pending the following revisions, which are not substantive:

Side note on Minor: now there will be two tracks. The letter of the chair at times refers to <sup>3</sup>versions of minors<sup>2</sup>; this should be replaced by <sup>3</sup>tracks.<sup>2</sup>

In the Letter from the Chair for all three BSD programs:

- o Second page; Paragraph that starts with <sup>3</sup>A strict conversion<sup>5</sup> The 22 quarter elective credits are eliminated, and those hours are distributed to the major credit hours and the university free electives under semesters.
- o The rationale for credit change should stand out more in your letter (that is, an explanation for the two important credit changes on PACER form: line 2: 10.7 cr hrs, and line 5: 9.7 cr hrs).

On the Advising Sheets and lists of courses: indicate clearly on top which ones are advising sheets and which ones are lists of courses, as well as which ones are for quarters and which ones are for semesters; the text box on the lower portion of the sheet could too easily be overlooked.

Label all other documents appropriately and clearly, i.e., the Curriculum Sheet for the Industrial Design Major should include 'Bachelor of Science in Design (BSD), College of Arts and Sciences,' as it does on the Program Learning Goals sheet.

Valarie Williams<sup>1</sup> cover letter will mention that there is an extra accrediting body for Interior Design.

Thanks so much to your faculty and staff for your hard work with this conversion process. Please let us know if you have further questions.

Yours,  
Bebe Miller

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Chair, Subcommittee on Arts and Humanities  
Committee on Curriculum and Instruction  
Professor, Dept. of Dance  
1813 N. High Street, rm. 031  
phone: 614 292 8168  
fax: 614 292 0939